



Central University of Science & Technology

CUST

Academic Rules & Regulations

Central University of Science & Technology

(CUST)



ACADEMIC RULES & REGULATIONS

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ACADEMIC YEAR

An academic year consists of two semesters – Swadhinata (Spring) and Bijoy (Fall). The duration of each semester is 06(six) months. Swadhinata (Spring) semester will start from February and will end in July. Bijoy (Fall) semester will start from August and will end in January.

WORKING WEEKS OF A SEMESTER

There are two semesters in an academic year. Each semester is divided into classes, preparatory leave and Semester Final Examinations as follows:

☐ Classes	13-15 weeks
☐ Mid-term Examination, Exam. Preparatory Leave and Semester Final Examinations	5 weeks
Total	18-20 weeks

Apart from the working weeks, the University remains open for Clearance /Improvement/Carry Over Examinations, examination result, admission of students in the 1st semester of 1st year and for works related to industrial training, field study etc. The classes are held maximum six days a week.

THE CURRICULUM

An academic program is pursued through a framework of curriculum. In each semester a student is required to undertake a given number of courses, each carrying a certain number of credit hours. The course requirements include class room teaching, lab work, presentation, assignments, quizzes/class tests, examinations, field study etc., as applicable in a given course.

ADMISSION REQUIREMENTS AND POLICY

Admission Process

After the advertisement potential students who want to admit him/ herself in to a program, has to collect **Admission Application Form** which is available in the Admission Office as well as CUST website (cust.edu.bd).

Completed **Admission Application Form**, together with required documents should be submitted to the Admission Office within the deadline. Those who are willing to submit their application through online are to follow the website instructions.

Admission Test

Each applicant will have to pass the admission test administered by the university. The admission examination assesses each student's potential to successfully pursue the undergraduate/graduate program. Information regarding the nature of the admission test can be obtained from the admission office or website.

Eligibility for Admission Test**Bangladeshi students**

To sit for the admission test in an undergraduate program, a student must meet the following minimum requirements:

Undergraduate Admission Requirements**For Engineering Programs**

B. Sc. in Computer Science and Engineering (B Sc in CSE)

B. Sc. in Mechanical Engineering (B Sc in ME)

B. Sc. in Electrical and Electronic Engineering (B Sc in EEE)

B. Sc. in Civil Engineering (B Sc in CE)

Candidates who have passed HSC/A-Levels/Equivalent may apply.

Minimum Qualifications Required for Engineering Programs:

- | | |
|--------------|--|
| CAT-1 | (i) HSC (Science) with Math & Physics |
| | (ii) GPA in SSC and HSC should be minimum 2.50 individually(with additional subject) |
| | (iii) Sum of GPA of HSC and SSC should be minimum 6 in case of GPA 2 in SSC/HSC(with additional subject). |
| CAT-2 | (i) Minimum GPA of 2.5 in O-Levels in five subjects and A-Levels in two subjects according to the scale (A=5, B=4, C=3 & D=2). |
| | (ii) Subjects with E grade will not be considered |
| CAT-3 | (i) 4 Years Diploma from BTEB with Math and Physics |
| | (ii) CGPA in Diploma should be minimum 2.00 |

- Candidates for CSE, EEE, Civil, and Mechanical must have minimum B grade in Physics & Mathematics in HSC/Equivalent or minimum C grade in Physics & Mathematics in A-Levels.
- Academic qualification other than the above need to contact Admissions Office to check the eligibility

For Bachelor of Business Administration (BBA)

Candidates who have passed HSC/A-Levels/Equivalent may apply.

Minimum Qualifications Required:

- | | |
|--------------|--|
| CAT-1 | (i) GPA in SSC and HSC should be minimum 2.50 individually(with additional subject) |
| | (ii) Sum of GPA of HSC and SSC should be minimum 6 in case of GPA 2 in SSC/HSC(with additional subject). |
| CAT-2 | (i) Minimum GPA of 2.5 in O-Levels in five subjects and A- |

Levels in two subjects according to the scale (A=5, B=4, C=3 & D=2).

- (ii) Subjects with E grade will not be considered
- CAT- 3 (i) HSC (BM) with minimum GPA 3.00 (with additional subject)
- CAT- 4 (i) Alim with minimum GPA 3.00 (with additional subject)
- CAT- 5 (i) High School Diploma/International Baccalaureate with minimum grade B.

- Academic qualification other than the above need to contact Admissions Office to check the eligibility

Graduate Admission Requirements

Master of Business Administration (MBA)

Candidates who have passed Bachelor from any Subject/ Discipline/ Equivalent from any approved university may apply.

Minimum Qualification Required:

- CAT-1 (i) A 4 year Bachelor (BBA/ B Com./ Hons') degree from any discipline.
- (ii) In case of two year BA/B.Sc./B.Com degree, does not fulfill the 15 years schooling requirement; a master degree will be required in such case.
- (iii) A minimum CGPA of 2.5 on a 4-point scale or at least Second Class in all exams.
- (iv) Qualifying in CUST admission test or minimum score of 550 (CBT 213) in both TOEFL & GMAT

- Academic qualification other than the above need to contact Admissions Office to check the eligibility

Admission Cancellation

If a newly admitted 1st year 1st semester student cancels his/her admission from a program through a **written application** within **9 (nine) days** from the day of starting of classes of the semester, he/she will get the refund of deposited money except Registration, Semester and Admission fees.

COURSE OR SEMESTER DROP POLICY

Registration is a continuous process at CUST, beginning with the student's first day to register and continuing until the first day of classes for the semester. Once the semester begins, the process of changing the student's course schedule is referred to as dropping/adding courses. A student has several opportunities within a semester to drop a course, but different consequences apply at each stage. Before dropping a course, students

should consult with their academic advisors. Dropping courses not only affects a student's academic progress, but also may have consequences for financial aid. There is no refund of tuition for individual courses dropped after the last day of the change of program period.

Ceasing/stopping to attend classes or simply notifying the instructor does not constitute dropping a course or a semester. If a student wants to drop a course (or courses), s/he must formally/ officially drop the course(s) from the semester otherwise it will appear as an "F" grade on the transcript and affect the CGPA. If a student cannot continue a semester for any reason must drop the semester.

Dropping a course during the change of academic calendar

A student may drop a course with or without refund within the calendar period of add/ drop of the semester. Courses dropped within this period do not appear on a student's transcript and does not affect CGPA.

Dropping with W grade

After the late drop deadline, students may drop a course. Courses dropped after the late drop deadline but prior to the final drop deadline will be recorded on the transcript with the notation "W" (withdrew). Students are charged full tuition for individual courses from which they selectively withdraw. "W" grade appear on a student's transcript but does not affect CGPA.

Dropping a course after the deadline

Student applies to drop a course(s) after the final drop deadline may be granted with the permission of the department only with documentation of extenuating circumstances (such as a serious illness or a crisis beyond the student's control or even for a wrong advising).

Some courses can also be dropped with the permission of head the department. CUST has specific policy regarding courses dropping or replacing in this regard:

In case of department change, all courses that are not transferred or required for the accepting program will be dropped at the time of department change. Students need close monitoring and counseling while changing the department.

Equivalent and Elective courses, within the area of the program or outside the area, will be treated as same and can be dropped with the permission of head the department.

Courses that are not presently offered by the department may be dropped depending on the situations of the student and the departments.

Students dropping a course after the deadline will have to fill up a Course Drop Form with sufficient documents. Course dropped in such situation will not affect the CGPA and will not appear on transcript. Students have to follow the following directions for course drop:

Collect the form and fill it up accordingly

Take approval by the Dean/Chair of your respective Department

Submit the Form to the Registrar's Office with Sufficient Documents.

Dropping a whole semester

Students may be able to drop a whole semester. Students have to apply through the Semester Drop Form with sufficient documents for semester drop. Dropping a whole semester does not affect the CGPA and will not appear on the transcripts. Students have to follow the following directions for semester drop:

Collect the form and fill it up accordingly

Verify your Medical Certificate/Documents along with your Health Card from CUST medical center (for medical ground)

Take approval of the course teacher/s

Take approval from the Dean/Chair. Of your respective department

Take approval from the Registrar

Submit the Form to the Registrar's Office with sufficient documents.

Registration and Withdrawal

Semester Withdrawal is not allowed for the 1st year 1st semester students. The students other than those of 1st year 1st semester who got registered on payment of requisite tuition and other fees may withdraw registration within 12 (twelve) working days from the commencement of the classes by a written application. In which case, he/she will be allowed to continue his/her studies later within 1 (one) year on payment of only re-admission fee, provided that he/she can produce official withdrawal certificate.

If any student promoted to the next higher class wants to discontinue his/her studies due to any unavoidable reason, he/she will have to apply in writing before the beginning of the classes and if allowed, he/she may continue his/her studies later within 1 (one) year on payment of requisite tuition and other fees provided that he/she can produce official withdrawal certificate.

The students not attending classes and examinations of a semester without withdrawal within the time limit will be given the grade '**F**' in all theory and sessional /practical courses of the semester. To continue study at CUST they will be required to take readmission within two succeeding semesters by paying a fine of taka 15,000/- (fifteen thousand) only in addition to the regular semester fees. This facility in case of withdrawal and readmission can be availed once during the study period.

ATTENDANCE IN CLASS

The students are required to attend the classes regularly throughout the semester. If a newly admitted student fails to attend the classes regularly during first three weeks from the commencement of the classes his/her admission will be automatically cancelled and his/her semester fees will be forfeited.

MEDIUM OF INSTRUCTION AND EXAMINATION

The medium of instruction and examination which is indispensable to follow the curriculum and the prescribed texts for all academic programs of CUST is English.

EXAMINATIONS AND GRADING SYSTEM

- (1) **Performance :** The performance of a student in a theoretical course will be evaluated on the basis of the following :
 - (i) Continuous assessment (assessment of class attendance, class participation/performance, quizzes/class tests, presentation and/or assignments etc.)
 - (ii) Semester final examination and midterm examination.
 - (iii) Clearance examination (for clearance of courses in which students fail in Semester Final Examination, if any)
 - (iv) Carryover examination (for clearance of back log course(s) of previous semester(s), if any)
 - (v) Improvement examination (for improvement of grade(s) obtained in the regular Examinations, if any)
- (2) **Assessment, Midterm and Semester Final Examination:** Continuous assessment, midterm examination and semester final examination will form the regular examination while clearance examination, carryover examination and improvement examination will provide additional opportunities to the students.
- (3) **Distribution of Marks in Theory Courses/Parts:**

Evaluation Criteria	Marks
Class attendance	10%
Assignment	05%
2 Quizzes/Class Test	10%
Midterm Examination	30%
Semester Final Examination	40%
Viva-Voce/Presentation	05%
Total	100%

- (4) **Quizzes/Class Tests:** The number of quizzes/class tests and/or assignments in a theoretical course shall ordinarily be $(n + 1)$, where 'n' is the number of credit-hours of the course. Evaluation of performance will be on the basis of the best 'n' quizzes/class tests and/or assignments.

- (5) **Distribution of Marks in Sessional / Practical Courses/Parts:** The performance of a student in a sessional/practical courses will be evaluated on the basis of following criteria:

Evaluation Criteria	Marks
Lab Attendance	10%
Lab Test	25%
Lab Report	25%
Experiment/Problem Solving/Case Study	30%
Viva-Voce/Presentation	10%
Total	100%

- (6) **Grade and Grade Point :** The letter grades and corresponding grade-points will be awarded for theoretical courses in the regular examination and for practical/sessional courses in accordance with the provisions shown below:

NUMERICAL GRADE	LETTER GRADE	GRADE POINT
80% or above	A+	4.00
75% to 79%	A	3.75
70% to 74%	A-	3.50
65% to 69%	B+	3.25
60% to 64%	B	3.00
55% to 59%	B-	2.75
50% to 54%	C+	2.50
45% to 49%	C	2.25
40% to 44%	D	2.00
Less than 40%	F	0.00

- (7) **GPA Computation:** Every course has a certain number of credit hour which describes its weightage. The credit hour of a theoretical course and the credit hour of a practical/ sessional course refer to contact hours per week and half of the contact hour per week of courses taken respectively. The number of credit hours a student has completed satisfactorily and the weighted average of the grade points he/she has maintained will help measure the performance of the students. Calculation of Grade Point Average (GPA) can be explained as follows:

$$\text{Grade Point Average (GPA)} = \frac{\sum C_i G_i}{\sum C_i}$$

=Summation of (Credit hours in a course x Grade points earned in that course) / Total number of credit hours completed.

Where:

C_i = Credit hours in a course

G_i = Grade points earned in that course

C_i = Total number of credit hours completed

Suppose, a student has completed five courses in a semester and obtained the following grades:

Course	Credit hour	Grade	Grade point
Course 1	3	A+	4.00
Course 2	3	B	3.00
Course 3	3	A	3.75
Course 4	2	B+	3.25
Course 5	1	A-	3.50

Then his/her Grade Point Average (GPA) for the semester will be computed as follows:

$$\text{GPA} = \frac{3(4.00) + 3(3.00) + 3(3.75) + 2(3.25) + 1(3.50)}{(3+3+3+2+1)}$$

$$= 3.52$$

- (8) **Marks in Courses and Duration of Examination:** The total marks assigned to a theoretical/ practical course is 100 and the duration of midterm examination of a theoretical course is 1 hour and 30 minutes and the duration of semester final /improvement/ clearance /carryover examination of a theoretical course is 2 hours.

A student who remains absent in the midterm/semester final/ clearance/ improvement /carryover examination of a course of study will be given the grade '**F**' for the course. The total marks and the corresponding grade of students who are absent in the examinations of a course will be entered in the mark sheet of the course, considering the mark of the examinations as zero.

- (9) **Clearance Examination:** The clearance examination of a course will be held only for students obtaining grade '**F**' (failed in the course) in the regular examination of the course. The clearance/ carry over/ improvement examination of a semester will be held over a period of 1 to 2 weeks at the end of the Semester Final Examination of the semester.
- (11) **Limit of Failed Courses:** If the number of failed courses of a student in a semester exceeds the highest limit of 2 or if the cumulative number of failed courses including the number of carryover courses of the student exceeds the highest limit of 4, the student will not be promoted to the immediate higher

class. In such a case, the student must re-register for the course(s) in which he/she failed in the semester and bring down the number of failed courses including the carry over course(s) within the allowable limits of 4 and 2 to be promoted to the next higher semester.

If the cumulative number of failed courses, including the number of carryover courses of a student enrolled in 4th year 2nd semester of 4-year bachelor degree programme or in 5th year 2nd semester of 5-year bachelor degree programme exceeds the highest limit of 4 (four), student will have to re-register for the courses of the semester in which he/she failed. If the number of failed courses of the last semester exceeds the highest limit of 2 (two), student will have to re-register for the courses of the semester in which he/she failed. A student can appear at the carryover examination of the courses in the relevant subsequent semester if the number of failed courses does not exceed the limit of 4 and 2 as specified above.

- (12) **Formalities of Carryover Examinations :** For appearing in the carryover examinations, the students are required to apply in the prescribed application form available in the Office of the Controller of Examinations of the University within due time.
- (13) **Rules for Re-Registration:** The students who have not been promoted to the next higher semester can re-register in the subsequent semester for the course(s) (both theoretical and practical) in which they have failed. The grade(s) secured by the students in the re-registered course(s) will be considered for the result and Grade Point Average (GPA) of the students concerned for that semester. However, the grade(s) obtained by the students in the previous semester will also be recorded in the transcript/grade card and tabulation sheet of previous semester only for chronological sequence. Students are required to apply in the prescribed application form available in the office of the Registrar, CUST for re-registration. The duly filled in application form must be submitted within due time.
- (14) **Grade Improvement :** For the purpose of grade improvement, a student obtaining a grade lower than 'B' in the Regular Examination of a theoretical course can appear at the relevant Improvement Examination of the semester by canceling the grade of the course secured by him/her. The highest attainable grade with the improvement examination is 'B' and the grade obtained with the improvement examination will be considered for the result and GPA of a student. But the grade obtained by the student in the regular examination will also be recorded in the tabulation sheet/ transcript/ grade card only for chronological sequence. The letter grades will be awarded with the improvement examinations in accordance with the provision given below:

Numerical Grade	Letter Grade	Grade Point
60% or above	B	3.00
55% to 59%	B-	2.75
50% to 54%	C+	2.50
45% to 49%	C	2.25
40% to 44%	D	2.00
Less than 40%	F	0.00

The improvement examination of a course will 70% of the total mark assigned to the course and like the semester final/clearance examinations; the rest of the mark will be entered in the mark sheet of the course from the record of the continuous assessment secured earlier by the student when he/she attended the classes of the semester. For appearing in the Improvement Examination of a course, students are required to apply for enrollment in the prescribed application form available in the office of the Controller of Examinations, CUST at least 4 (four) days before the date of examination of the course.

A student of a 4-year degree programme can appear in the improvement examination in a maximum of 4 (four) courses while a student of a 5-year degree programme can do the same in a maximum of 5 (five) courses in his/her student career at CUST.

- (15) **Repeating Semester:** A student failing in any sessional/ practical course will have to repeat the semester.
A student of a semester who fails to submit the report/thesis of the course Project/Thesis during the semester will have to enroll for the course in the subsequent semester of his/her submission of the report/thesis.
- (16) **Class Attendance:** Students are required to attend 60% of the classes held in each course of a semester. Students failing to attend the requisite percentage of classes in any course will not be allowed to appear at the semester final/clearance/improvement /carryover examinations of the course in the semester. However, the University may condone the shortage of requisite percentage of class attendance on grounds acceptable to the authority.
- (17) **Maximum Time-Limit for Completion:** All 4-year degree programs at CUST require completion of all degree requirements within a maximum period of 14 semesters while a 5-year degree programme requires completion of all degree requirements within a maximum period of 16 semesters. While for 2 years graduate program, maximum period is 8 semesters. Failure to complete all degree requirements within the given time frame may disqualify a student from continuation of his/her study at CUST.

GPA REQUIREMENTS

- (1) The students securing a CGPA (Cumulative Grade Point Average) of 2.20 or above on a scale of 4.00 will be considered to be making normal progress

towards a degree and the students failing to attain the CGPA of minimum 2.20 on a scale of 4.00 may be placed on academic probation. A minimum Cumulative GPA (CGPA) of 2.20 on a scale of 4 will be required for the award of the degree.

- (2) The minimum period of probation is one semester but the usual period is one academic year. The probation may be extended for additional semester(s) until the student achieves an overall GPA of 2.20 or more.
- (3) A student on academic probation failing to maintain at least a CGPA of 2.20 during two consecutive academic years may be suspended from the University. This suspension may be withdrawn by the concerned Head of the Department on receipt of an application from the student and on being satisfied that every effort to improve the grade will be made by him/her. But this can only be done after a full semester of suspension. However, the second suspension will be regarded as final and absolute.
- (4) Graduating students securing a CGPA of 3.75 or above will be included in the Dean's List of Honor.

POLICY FOR FOREIGN/INTERNATIONAL STUDENTS

Undergraduate Programs

Entry Requirements for International Students

- National Higher School Certificate (or an Advanced Level equivalent) with the Marks 60% and above or
- A Diploma from recognized Institutions with at least a CGPA of 2.50.
- Applicant may be required to undergo an interview session for certain selection program before being accepted by the respective school.

English Language Requirements

Students must obtain:

- TOEFL score of 500 (PBT), 173 (CBT) or 60 (IBT) and above or
- IELTS Band 5.0 and above or
- Pass in any equivalent English proficiency test approved and recognized by the Central University of Science & Technology (CUST).

Without any of the above English proficiency certificates, accepted students to CUST undergraduate programs would be issued with a conditional offer letter to fulfill the English language requirements.

Graduate Programs

Entry Requirements for International Students

- Relevant Bachelor Degree with a CGPA of 2.50.
- Applicant may be required to undergo an interview session for certain selection program before being accepted by the respective school.

English Language Requirements

Students must obtain:

- TOEFL score of 500 (PBT), 173 (CBT) or 60 (IBT) and above or
- IELTS Band 5.0 and above or
- Pass in any equivalent English proficiency test approved and recognized by the Central University of Science & Technology (CUST).

Without any of the above English proficiency certificates, accepted students to CUST graduate programs would be issued with a conditional offer letter to fulfill the English language requirements.

Enrollment Process

Foreign applicants should send their academic transcripts and name of two referees for initial application to admissions@cust.edu.bd. After that, Admissions Office will contact with them about their eligibility for admission and will send an offer letter.

International applicants are selected on the basis of their prior academic result, English proficiency, and certification of adequate financial resources.

In addition, the international students need to provide the following documents after receiving offer letter.

- Financial supporting documents
- Government study permit
- Personal Details with supporting Documents

After receiving the documents, the University will evaluate to send unconditional offer letter.

You need to pay Tuition Fees and Copy of Valid Visa and security clearance from respective Embassy/High Commission in Bangladesh after receiving unconditional offer letter.

Selection of Applicants

The list of eligible candidates to appear admission test will be displayed in the notice board and website of CUST (www.cust.edu.bd) and will be intimated to individual through SMS to the contact mobile number given by the applicant. Minimum qualifying marks in the written admission test is 40%. Merit list of candidates for final selection and admission to CUST will be notified in the notice board, website of CUST (www.cust.edu.bd) and by SMS to contact cell phone given by the applicant.

Admission

Candidates finally selected for admission will have to adhere to the following rules and procedures:

- Candidates have to complete admission formalities within a fixed period of time as decided by admission committee.
- Any candidate failing to complete admission formalities within the prescribed time will warrant cancellation of selection automatically.
- Any student failing to attend the class within two weeks of the commencement of the academic program will warrant cancellation of his/her admission and forfeiture of all fees including security deposit.
- Waiting lists will be prepared and displayed by the admission committee as per merit and be notified as per requirement.

Following documents are to be submitted during admission:

- Attested Photocopy of all Board Mark Sheets and Certificate/Testimonials and Syllabus.
- Three copies of recent colored & clear passport sized photographs.
- A level appeared candidates are required to submit attested photocopy of A2 statement of entry and Mark Sheets of their A'S Level Exam.
- Reference Letter from the head of the last institute attended.
- Nationality certificate from proper authority/Birth certificate/National ID Card.
- Applicants in Freedom Fighter category are requested to submit attested photocopy of (i) "Provisional Certificate" from Ministry of Liberation war affaires. (ii) Mukti Barta (iii) Gazette (iv) "National ID" of the freedom fighter (v) Birth Certificate/Death Certificate of the Freedom Fighter.

All documents submitted in connection with an application become the property of the university.

CREDIT TRANSFER AND COURSE WAIVER POLICY

Students may be eligible to waive courses or transfer credits based upon prior coursework and/or professional certifications (such as ICAB, ICMAB, CIMA, 4 years Diploma, BBA or equivalent degree). Waiver policies vary according to program. For admission in MBA program, BBA degree holders will be eligible for waiver of 30 credits from courses taught in 1st and 2nd semester at CUST. A student must have obtained at least a grade of B or equivalent in a similar course from any reputed institution for getting a course waiver or transfer. Course waiver is allowed only for the ten core and advanced courses only. Maximum allowed credits for course waiver is 30 and the credit transfer from other reputed institution will not exceed 50% of the credits required for degree completion at CUST. Attendance at the CUST is compulsory for all students of CUST including transfer students.

Students who have transferred credits from other universities will not be eligible for Chancellor or Vice Chancellor's or any other Gold Medal or award of CUST. The details of courses transferred from other universities will not be mentioned in the Transcript of CUST, only the number of credits will be mentioned.

Transfer of credits and waiver of course from a reputed institution with a system similar to CUST may be considered only after admission. In order to estimate which courses can be transfer/waived to CUST, Students need to follow the guidelines:

Original transcripts and prospectus of the university /program showing academic system, grading system and course descriptions (course objective, course contents/course outlines, and learning outcome) etc. should be submitted along with completed credit transfer/course waiver form, available at registrar office/website to the Credit/Course Equivalence Committee. Courses/credits would be selected for waiver/transfer based on recommendation by the Credit/Course Equivalence Committee and subsequently approval by the Vice Chancellor. The composition of the Credit/Course Equivalence Committee will be –

Name & Designation	Position
Dean of the concern School	Chairman
Chairman of the concern Department	Member
Registrar	Member Secretary

DISCIPLINE

The students are required to follow all the rules and regulations of the University including those related to discipline, in order to maintain healthy and smooth academic

environment in the campus. There are penalties ranging from monetary fine to expulsion from the University depending on the nature of offences committed by the students.

PENALTIES FOR OFFENCES	
A. Minor Offences	Penalties
Smoking in the campus	ID cards will be seized by the authority. a. Fine of Tk. 2000/- each first time b. Fine of Tk. 4000/- each second time c. Expulsion for one semester(suspended) or fine Tk. 15,000/- in third time d. Expulsion from the university in fourth time
Playing cards in the campus	
Playing cricket/football/ hockey/ basketball/ volleyball/ badminton etc. in the campus.	
Not carrying CUST ID cards in the campus	
Damage of properties like curtains, glasses, electric wires, appliances, laboratory equipment, overhead/ multimedia projectors, reading materials or any other such facilities	Monetary fine double the cost of the damaged materials/object as decided by the concerned Head.
Writing/splashing of paints on the wall, floor, glass or any other such other things.	Warning/monetary fine ranging from Tk. 1000/- to Tk. 5000/- each or Expulsion for one semester from the university for repeated violations as decided by the Disciplinary Committee.
Tampering, altering or destroying any authorized notice or poster.	
Shouting/bickering in the classroom, laboratory, library, passage etc.	
Organizing/ forming societies, clubs etc. other than those authorized by the university	
Publication of unauthorized bulletins/ magazines/ souvenirs/ journal etc.	
Unauthorized use of loud speakers	Warning/monetary fine ranging from Tk. 500/- to Tk. 2000/- each.
Unauthorized playing of musical or similar Instruments	
Spitting, sitting on stairways, walls, gates, railings, exits and passages.	
Other Minor Offences	Monetary fine/ Expulsion from the University
B. Major Offence	Penalties
Major Offences like Ragging, violence,	Monetary fine/ Expulsion from the

assaulting, misbehaving and harassing teachers, employees and girls etc.	University for good.
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Students are asked to take note of all the rules and regulations of the University including those related to examinations and follow those carefully. Students are warned not to involve in activities causing break of discipline. It is believed that they would maintain discipline so that the authority will not be compelled to take any disciplinary action against them.

Students found in any form of *RAGGING* will be expelled For good from the university