



Central University of Science & Technology

CUST

Admission Policy

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1. Introduction

Central University of Science and Technology (CUST) is dedicated to maintaining academic excellence within its ranks. In pursuit of such an ideal, the institution adopts a process that is both transparent and merit-driven, whereby it seeks to admit into its academic programs those students who are capable and motivated enough to excel in the disciplines of their choice. This document serves as the framework for admission at Central University of Science and Technology (CUST), highlighting the processes, eligibility requirements, and guiding principles associated with the admission of candidates to academic programs of study.

2. Admission Principles

Central University of Science & Technology (CUST) is committed to promoting an inclusive and accessible approach to higher education and seeks to provide opportunities to individuals who demonstrate the potential to benefit from its academic programs. The University welcomes applicants from diverse educational backgrounds and considers a wide range of recognized qualifications in accordance with the requirements of its academic programs and the applicable regulatory standards.

2.1 Merit-Based Selection

Admission to the academic programs of the University shall be primarily based on academic merit, demonstrated ability, and the applicant's potential to successfully complete the chosen program of study.

2.2 Transparency

The University shall maintain a transparent admission process by clearly communicating admission requirements, procedures, and evaluation criteria through official publications and the University website.

2.3 Equal Opportunity

CUST is committed to providing equal opportunity in admission and shall not discriminate against applicants on the basis of gender, religion, ethnicity, disability, or socioeconomic background.

2.4 Consistency and Fairness

All applications shall be evaluated using consistent criteria and standardized procedures to ensure fairness and impartiality in the admission process.

2.5 Compliance with Regulatory Requirements

All admission procedures shall comply with the regulations and guidelines issued by the University Grants Commission (UGC) of Bangladesh and relevant national laws governing higher education institutions.

2.6 Monitoring

The University shall regularly monitor and review its admission policies, procedures, and practices to ensure that they remain effective, fair, and aligned with institutional objectives and regulatory requirements. Admission data and processes may be periodically evaluated by the relevant academic and administrative authorities to ensure transparency, consistency, and continuous improvement in the admission system.

3. Admission Criteria

Admission to the academic programs of Central University of Science & Technology (CUST) shall be based on the evaluation of applicants' academic qualifications and their potential to successfully pursue higher education. The University shall assess each application in accordance with the eligibility requirements and academic standards established for the respective program.

In evaluating applications for undergraduate programs, the University may consider the following information:

- Academic qualifications and prior educational achievements as reflected in certificates and transcripts.
- Grades obtained in relevant subjects required for the chosen program of study.
- Results of admission tests, where applicable.
- Interview performance, portfolio assessment, or other evaluation methods required by specific programs.
- Predicted grades or ongoing academic performance where final examination results are pending.
- Relevant extracurricular, professional, or voluntary experiences that demonstrate the applicant's interest, motivation, or commitment to the chosen field of study.
- Personal circumstances or other relevant information that may reasonably affect academic performance.

Admission decisions shall be made based on a holistic evaluation of the applicant's academic readiness and potential, while ensuring consistency, fairness, and compliance with the University's admission policies and applicable regulatory requirements.

4. Entry Requirements

Admission to the academic programs of Central University of Science & Technology (CUST) shall be based on the fulfillment of minimum academic qualifications and program-specific requirements established by the University. Applicants must meet the eligibility criteria determined by the University in accordance with the regulations and guidelines of the University Grants Commission (UGC) of Bangladesh and other relevant regulatory authorities.

4.1 Undergraduate Programs – Minimum Entry Requirements

Applicants seeking admission to undergraduate programs must satisfy the following minimum academic requirements.

(a) SSC & HSC or Equivalent

Applicants must have successfully completed Secondary School Certificate (SSC) and Higher Secondary Certificate (HSC) examinations or equivalent qualifications.

The minimum academic requirements are:

- Minimum GPA 2.50 (Second Division) in both SSC and HSC or equivalent examinations; or
- If an applicant obtains GPA 2.00 in either SSC or HSC, the combined GPA of SSC and HSC must be at least 6.00.

Additional academic requirements may be specified for particular programs depending on the academic discipline.

(b) English Medium Qualifications

Applicants from an English Medium background must meet the following requirements:

- O-Level: Minimum five (5) subjects.
- A-Level: Minimum two (2) subjects with at least Grade B.

Alternatively, applicants may qualify if they have obtained:

- GPA 4.00 in four subjects, or
- GPA 3.50 in three subjects, with a minimum Grade C in the remaining subject(s).

(c) Freedom Fighter's Quota

Applicants applying under the Freedom Fighter's Quota must meet the following academic requirement:

- A minimum combined GPA of 5.00 in SSC (or equivalent) and HSC (or equivalent) examinations.

Admission under this quota shall be administered in accordance with government regulations and University policy, subject to submission of valid documentation verifying eligibility under the Freedom Fighter category.

(d) Specialized Programs

For specialized programs such as:

- Music
- Fashion Design
- Fine Arts
- Graphics Design
- Library Science & Information

Applicants must have obtained at least:

- GPA 2.00 in SSC/O-Level and HSC/A-Level or equivalent examinations.

Additional requirements such as portfolio submission, practical assessment, aptitude tests, or interviews may be required depending on the nature of the program.

(e) Science and Engineering Programs

Applicants seeking admission to Science and Engineering programs must have completed HSC or equivalent qualifications from the Science Group or with relevant science subjects as determined by the respective academic department.

(f) GED Diploma Holders

Applicants holding a General Educational Development (GED) Diploma are not eligible for admission, as this qualification is not recognized as equivalent to HSC or A-Level by the University Grants Commission (UGC) of Bangladesh.

4.2 Graduate Programs – Minimum Entry Requirements

Applicants seeking admission to graduate programs must satisfy the following criteria:

- A Bachelor's degree from a recognized university or institution in a relevant field of study; and
- A minimum CGPA of 2.50 on a 4.00 scale, or equivalent.

Additional requirements such as admission tests, interviews, or departmental evaluation may apply depending on the specific program.

5. Application and Admission Procedures

The University shall administer the admission process through a structured procedure designed to ensure fairness, transparency, and consistency in evaluating applicants. Applicants seeking admission to the academic programs of the University must follow the prescribed application procedures outlined below.

5.1 Application Submission

Applicants must submit a completed application form through the official online admission portal of the University within the announced application period.

Applicants are responsible for ensuring that all information provided in the application form is accurate and complete.

5.2 Required Documents

Applicants must upload the following documents as part of the admission application:

- Certified copies of all academic transcripts and certificates
- Recent passport-size photographs
- Copy of National Identity Card (NID) or Passport

The University may request original documents for verification at any stage of the admission process.

5.3 Application Fee

Applicants must pay a non-refundable application fee through the designated banking channels or approved digital payment gateways as specified by the University.

6. Scholarships and Financial Aid

The University may provide financial assistance to eligible students through various scholarship and tuition waiver schemes.

Available schemes may include:

- Merit-Based Scholarship: Up to 100% tuition waiver for students demonstrating outstanding academic performance.
- Sibling/Spouse Benefit: A 20% tuition fee discount for the second member of the same family enrolled at the University.
- Freedom Fighter Quota: 3% of seats are reserved for children of Freedom Fighters in accordance with government regulations.

Specific eligibility criteria and conditions for scholarships may be determined by the University administration.

7. Transfer Students

Applicants from other UGC-approved universities may apply for admission through credit transfer.

The following conditions shall apply:

- Applicants must have a minimum CGPA of 3.00 from the previous institution.
- At least 50% of the total credits of the program must be completed at this University in order to obtain a degree.

Credit transfer decisions shall be subject to approval by the relevant academic department and University authorities.

8. Terms and Conditions

The following terms and conditions shall apply to all applicants and admitted students:

- The University reserves the right to cancel any admission if any information provided by the applicant is found to be false, misleading, or fabricated.
- All admitted students must comply with the University Code of Conduct, academic regulations, and other institutional policies during their period of study.

9. Admission Committee and Decision Authority

The University shall administer and oversee the admission process through an Admission Committee to ensure that admission decisions are made in a fair, transparent, and consistent manner. The Committee shall be responsible for reviewing applications, evaluating eligibility, and making recommendations regarding admission to the academic programs of the University.

The Admission Committee shall normally consist of representatives from relevant academic and administrative units of the University, including members from the academic departments, the Registrar's Office, and the Admission Office. The composition of the Committee may be determined by the University administration in accordance with institutional policies and academic governance practices.

The Admission Committee shall review applications in accordance with the admission criteria and procedures established by the University. Based on the evaluation of academic qualifications, admission test results (where applicable), and other relevant information, the Committee may recommend admission, conditional admission, or rejection of applications.

Final authority for admission decisions shall rest with the appropriate University authority as designated by the Academic Council or the Vice Chancellor. All admission decisions shall be recorded and maintained by the Admission Office for administrative and regulatory purposes.

10. Policy Review and Amendment

The University shall periodically review this Admission Policy to ensure that it remains relevant, effective, and aligned with the institutional objectives and regulatory requirements governing higher education in Bangladesh. The review process shall consider changes in academic standards, regulatory guidelines, and the operational needs of the University.

Any amendment, modification, or revision of this policy shall be subject to approval by the Academic Council or other appropriate authority designated by the University. The University reserves the right to update or revise this policy whenever necessary in order to ensure compliance with the regulations of the University Grants Commission (UGC) of Bangladesh and other applicable laws.

All approved revisions to the policy shall be formally documented and communicated through the appropriate administrative channels to ensure proper implementation.