



Central University of Science & Technology

CUST

Student Code of Conduct

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Student Code of Conduct

Student Code of Conduct and Disciplinary Actions:

The university reserves the right to take appropriate disciplinary actions in the case of any student who conducts himself/herself contrary to the standards of the university.

Code of Conduct:

Students are expected to abide by the rules and regulations of the university. Violations of any rule could either result to a major or minor offense. A minor offence results to a reprimand or to a suspension of one to three days. A major offense results to a suspension, a dismissal or an expulsion order. The concerned office shall determine whether an offense committed constitute a major or minor offense. It shall, likewise, determine the appropriate sanctions/penalty against students who commit violation or misconduct under minor offenses. Students are strictly forbidden to from or be members of student's organization or political party, club, society etc, other than those set up by CUST authority in order to enhance student's physical, intellectual, moral and ethical development. Zero tolerance in regards of sexual abuse and harassment in any forms and drug abuse and addiction are strictly observed in the campus.

Offences:

Offences are those pertaining to violations of any rules and regulations governing student's conduct and discipline as contained in this handbook. These sets of guidelines are to be distinguished from the rules and regulations governing scholastic delinquency. They are to be strictly considered as non-academic infractions and are therefore outside the jurisdiction of the officers of the academic departments. They are classified into major and minor offenses.

CLASSIFICATION OF OFFENCES AND CORRESPONDING PENALTIES

Major Offences:

Those that merit suspension, dismissal or expulsion, such as;

- Any act which impedes, obstructs, prevents or defeats the rights of the student to attend his classes.
- Possession and or use of intoxicated drinks or regulated drugs inside the campus.
- Possession and or use of marijuana in any form.
- Willful disregard of authority, disrespect, discourtesy and disobedience to any University official, member of the faculty, administration or their representative.

- Any act which may disrupt or disturb the peace and order in the classroom and or in the premises.
- Physical assault and or physical injuries.
- Direct physical assault on any person.
- Organized rumbles and physical assault in band.
- Threat and coercion.
- Possession, distribution or perusal of pornographic magazines, pictures, films, cartridges, cards, key chains, figurines and the likes.
- Robbery and stealing.
- Extortion.
- Malversation of the university or student organization fund.
- Unauthorized solicitations.
- Selling of unauthorized tickets raffles. Lotteries and other fund raising paraphernalia.
- Carrying deadly weapon and / or dangerous weapon including improvised weapon, explosive and incendiaries inside the university.
- Malicious acts committed against others within the premises.
- Drug abuse.
- Using profane or indecent language and committing vulgar and obscene acts.
- Exploding of firecrackers, pyrotechnics, pillbox bomb, Molotov cocktails and the like.
- Acts of lasciviousness, voyeurism, exhibitionism, and other offensive acts.
- Unjust vexation.
- Defamation, libel and slander.
- Immorality.
- Malicious mischief.
- Vandalism or destruction of university property belonging to any member of the faculty, administration and non-teaching staff.
- Forgery and falsification and attempt hereof.
- Possession of gambling paraphernalia.
- Gambling or playing cards inside the campus or within the 500 meter radius of the university.
- Cheating, laying, and giving false statement.

- Misrepresentation.
- Dishonesty, including mental dishonesty.
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- Illegal intrusion in the classroom and or offices.
- Planning (premeditating individually or in groups) organized activities inimical to the best interest of the university.
- Connivance with syndicated activities inimical to the best interest of the university.
- Illegal rites, ceremony, ordeals including hazing and initiations.
- Possession and distribution of unauthorized printed materials inimically to public interest.
- Perjury.
- Acts of subversion, insurgency and sedition.
- Having been convicted of a criminal offense before the court of law.
- Molestation.
- Violation of university's circulars.
- Membership in subversive organizations.
- Lobbing of grades.
- Membership (active or inactive) in illegal organizations.
- Committing any act punishable under existing law of the land within and outside the campus, and violation of the laws of the Ministry of Education and the University Grants Commission.
- Using the names and seals of the university on printed matters such as progress reports. Invitations, announcement, tickets, certificates etc. without the permission of the university or an authorized representative. Likewise, representing the university whether individually or in groups, in and off campus conferences, seminars, congresses, rallies, assemblies, congregations, etc. without authorization from the university officials.

Minor Offences:

- Behaving unbecoming of a student.
- Infraction of the university procedures and policies on admission and registration.

- Tempering, altering or destroying of bulletin board notices, posters, announcements and directions.
- Improper use of laboratory equipment, workrooms, libraries, and other school facilities.
- Male student entering comfort room for females and vice-versa.
- Entering the campus without ID card and using someone else's ID cards, registration card, receipts, etc
- Lending and or tempering by altering such as changing original photos of ID cards, registration cards, and other school forms.
- Acts that may create or cause panic and confusion in the classroom and or in the premises.
- Littering, writing graffiti, posting unauthorized printed materials on the walls of the building, classroom and comfort rooms, etc.
- Spitting on the floors, corridors, stairways or any act, which may result to the unsanitary, dirty or disorderly condition of the campus.
- Unauthorized operation of the university equipment including electrical switches.
- Loitering along corridors, staying or sitting in stairways entrances, gates, exists, foyers, railing, passages, fire escapes and the like. Any act that may hamper or block the flow of human traffic.
- Unauthorized bringing out of chairs, tables, books, laboratory equipment, audio-visual equipment and the likes from room and or in the premises.
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- Unauthorized bringing out of chairs, tables, books, laboratory equipment, audio-visual equipment and likes from room and buildings.
- The disciplinary committee will decide upon any offense/s not mention above.

Sanctions:

There are three categories of disciplinary administrative sanctions, which may be imposed on erring students commensurate with the nature, and gravity of the violations of the rules and regulations as follows:

- Dropping: May drop during the school year or term a student is concerned undesirable. The student who is dropped should immediately be issued his transfer credentials.
- Suspension: May during the school year or term for a maximum period not exceeding 20% of the prescribed schooldays.
- Expulsion: Expulsion is usually considered proper punishment for gross misconduct or dishonest.

All students are required to dress and groom themselves neatly, properly, decently and presentably. Students should not be allowed to enter the university premises in the following attire:

- Without properly pinned ID.
- Wrack, tattered, slashed jeans or pants.
- Dirty blouse, shirt and or pants Skirts.
- Half Pants.
- Slippers.
- Suggestive, provocative and seductive clothing.

Examination Guidelines:

- Wear your ID properly.
- Bring your examination permit. A student shall not be allowed to seat in the examination without a permit.
- Be sure that the proctor or invigilator signs the permit during the examination period.
- Place all things except permitted materials and examination document in front of the room.
- Late comers may be allowed to take the examination provided they will not extend the examination time limit.
- Honesty is the best policy. Cheating shall be punished with a grade of zero percent in the said examination.

- Leaving the room during examination is not allowed. Attend to your personal needs before the start of the examination.
- Ensure that you sign the attendance sheet for each examination taken.
- All mobile phones should be switched off during the examination.
- Digital diary or programmable calculators are not allowed in the examination hall.
- Examination rooms are assigned by the Registrar's Office.

Special Note to Students:

It is the student's responsibility to be familiar with the academic regulations, fees structures, and other policies contained in this handbook.

Attendance in Class:

The students are required to attend the classes regularly throughout the semester. If a newly admitted student fails to attend the classes regularly during first three weeks from the commencement of the classes his/her admission will be automatically cancelled and his/her semester fees will be forfeited.

I, the below undersigned student of CUST declare that I have read the above-mentioned points carefully and fully agreed to comply the requirements of the university.